

How To Pay The Court

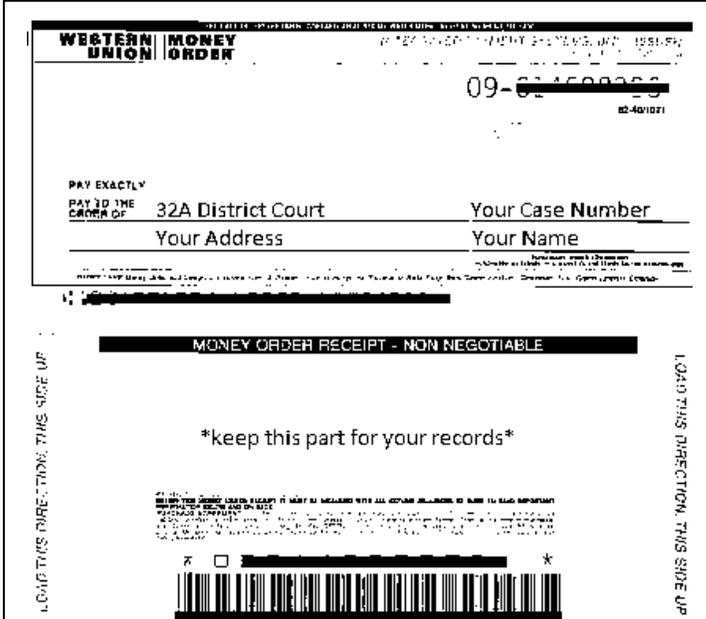
- **IN PERSON:** Payments can be made at the 32A District Court Office Monday through Friday from 8:30 am to 4:00 pm.
 - We are located at 19617 Harper Ave, Harper Woods, Michigan 48225.
 - The Court accepts money orders (SEE SAMPLE BELOW), cash, or credit cards at the payment window.
- **DROP OFF:** Bring your money order (SEE SAMPLE BELOW) payment to the front lobby drop box located inside 19617 Harper Avenue.
 - The lobby is open 24 hours a day; 7 days a week.
 - Include your name and phone number on the green envelope to ensure a smooth transaction.
 - Also provide the case number when possible (if you do not have that, you can search your case at <https://micourt.courts.michigan.gov/case-search/court/D32A>)
 - If you would like a receipt, please include a self-addressed stamped envelope.
- **BY MAIL:** Money orders (SEE SAMPLE BELOW) may be mailed to 19617 Harper Avenue, Harper Woods, MI 48225.
 - Include your name and phone number to ensure a smooth transaction.
 - Also provide the case number when possible (if you do not have that, you can search your case at <https://micourt.courts.michigan.gov/case-search/court/D32A>)
 - If you would like a receipt, please include a self-addressed stamped envelope.
- **PHONE:** Credit cards payments can be taken through the GovPay call center at 888-604-7888.
 - You will need the PLC number which is A00553
 - You will need your case number (if you do not have that, you can search your case at <https://micourt.courts.michigan.gov/case-search/court/D32A>)
- **ONLINE:** Credit card payments can be submitted at <https://allpaid.com/plc/a00553>.
 - You will need your case number (if you do not have that, you can search your case at <https://micourt.courts.michigan.gov/case-search/court/D32A>)

SAMPLE MONEY ORDER

PLEASE NOTE: Credit card payments are not accepted when there is restitution to be paid in your case to another party outside of the court. Those payments must be separated into 2 separate money orders of equal value or via cash at the 32A District Court Office counter.

**THINGSTO REMEMBER
WHEN YOU COMPLETE
YOUR MONEY ORDER!**

- Pay to the order of
32A District Court
- Include your case number
- Include your address
- Sign your name **CLEARLY**
on the front
- **DO NOT** sign the back
- Keep the receipt portion



The image shows a sample Western Union Money Order form and its receipt. The form includes fields for 'PAY EXACTLY', 'PAY TO THE ORDER OF', 'YOUR ADDRESS', 'YOUR CASE NUMBER', and 'YOUR NAME'. The receipt portion is labeled 'MONEY ORDER RECEIPT - NON NEGOTIABLE' and includes a barcode and instructions to 'keep this part for your records*'. The receipt also has vertical text on the sides: 'LOAD THIS SIDE UP' on the left and 'LOAD THIS DIRECTION, THIS SIDE UP' on the right.